

Maple Grove Women Of Today
 Fall Craft Show
 Saturday, November 9th, 2019
 9am to 3pm

Set Up Friday, November 8th 6pm to 10pm

Location:
**Beautiful Savior Lutheran
 Church**
5005 Northwest Blvd
Plymouth, MN 55442

Name		Make Checks Payable to: Maple Grove Women of Today Mail To: MG WOT Craft Show C/O Emy K 5831 Moonlight Way NE Prior Lake, MN 55372
Business Name		
Address		
Phone #		
E-mail address REQUIRED	Registration will not be processed without e-mail Address	Checklist: Have you included? <ul style="list-style-type: none"> <input type="radio"/> Completed registration form <input type="radio"/> Completed ST19 form <input type="radio"/> Check <input type="radio"/> E-mail Address Have you been a prior vender of MG Women of Today Craft Shows? <ul style="list-style-type: none"> <input type="radio"/> Yes Last Show Attended: _____ <ul style="list-style-type: none"> <input type="radio"/> No
Confirmation and spot assignment are <u>ONLY</u> available by e-mail. Please be sure your e-mail address is easily readable. Add our e-mail to your contact list to ensure receipt of confirmation: MGWOTCraftShow@gmail.com NO TABLES, OR CHAIRS ARE PROVIDED. YOU MUST BRING YOU OWN!		

Product Information

<input type="radio"/> Hand Crafted items. Please Describe:	<input type="radio"/> Direct Sales Consultant for:	<input type="radio"/> Services (Bank, Chiropractor, etc.)
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Number of Spaces _____ Returning Vender from Spring 2019 Show \$70/Space _____ New Vender \$80/space
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Event Coordinator use only: Postmark Date: Check # Amount \$	Space #(s):
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Crafter/Vendor Information

1. This show will be held at Beautiful Savior Lutheran Church, 5005 Northwest Blvd, Plymouth, MN 55442
2. **Set up is Friday, November 8th beginning at 6pm until 10pm you may enter door A of Beautiful Savior Lutheran Church. Once you are checked in, you may begin setting up. The building will be secured and locked at 10pm.**
3. You may park in front of the Church to unload products and then crafters/vendors will need to park in the parking lot.
4. **Crafters and Vendors may enter the building on Saturday, November 9th, 2019, beginning at 8:45am through Door A. Please park in the farthest part of the lot from Door A leaving the close spots open for the shoppers.**
5. Crafters/Vendors from the Spring 2019 show will be given first chance at a space when registration and payment are received on or before August 12th, 2019. After August 12th, 2019, spaces assigned on a first registered/paid – basis. We will consider and try to honor special requests; however, they cannot be guaranteed.
6. We do extensive media advertising. This is our 19th year and we have a record of great attendance averaging 300+ shoppers each show.
7. The facility is a great public venue and is fully handicap accessible.
8. Our spaces fill up quickly and crafters/vendors are strongly encouraged to **BOOK EARLY!**
9. Payments by cash, cashier's check or money order are required for registrations/payments received after October 25th, 2019. Checks will not be accepted after this date. **WE DO NOT ACCEPT CREDIT CARDS.**
10. Checks are cashed approximately twice a month, please plan accordingly. The fee for returned checks is \$25.
11. Cancellations must be received in writing by October 12th, 2019, for payments to be refunded. There is a non-refundable \$10.00 cancellation policy.
12. All crafters/vendors are required to secure any necessary license/permits for his or her operations, including any food licenses that may be required to distribute product samples. Sales tax is the responsibility of the crafter (Plymouth sales tax = 7.525%). **Minnesota Laws require that both Profit and Non-Profit Vendors provide a Minnesota Tax ID and a completed ST-19 for each show.**
13. If this is the first time in our show, you must submit pictures of your products and display.
14. If you require accommodation for any special needs, please advise us and we will try to accommodate as much as possible
15. We reserve the right to limit the number of crafters/vendors in any specific category to ensure a broad sampling of items at the event.
16. We reserve the right to ask crafters/vendors to remove items from being sold if we deem inappropriate. We reserve the right to refuse applications at our discretion and without explanation.

Crafters/Vendors retain all responsibility for the protection and security of their own property. While efforts are made to guard against injury, damage or theft, the Maple Grove Women of Today cannot and will not be responsible for any loss, damage, or expense arising out of or from any accident or occurrence at the event causing injury to any person or property. By submitting your application and payment, you are agreeing to the terms listed above and are releasing the Maple Grove Women of Today and Beautiful Savior Church from any liability for any damage, injury or loss to any person or goods.

Operator Certificate of Compliance

Read the information on the back before completing this certificate. **Person selling at event:** Complete this certificate and give it to the operator/organizer of the event. **Operator/organizer of event:** Keep this certificate for your records.

Do not send this form to the Department of Revenue.

Print or type	Name of business selling or exhibiting at event		Minnesota tax ID number	
	Seller's complete address		City	State Zip code
	Name of person or group organizing event Maple Grove Women of Today			
	Name and location of event Beautiful Savior Lutheran Church 5005 Northwest Blvd Plymouth, MN 55442			
	Date(s) of event November 9th, 2019			

Merchandise sold	Describe the type of merchandise you plan to sell.

Sales tax exemption information	Complete this section if you are not required to have a Minnesota tax ID number.
	<input type="checkbox"/> I am selling only nontaxable items.
	<input type="checkbox"/> I am not making any sales at the event.
	<input type="checkbox"/> I participate in a direct selling plan, selling for _____ (name of company), and the home office or top distributor has a Minnesota tax ID number and remits the sales tax on my behalf.
	<input type="checkbox"/> This is a nonprofit organization that meets the exemption requirements described below: _____ Candy sold for fundraising purposes by a nonprofit organization that provides educational and social activities for young people primarily aged 18 and under (MS 297A.70, subd. 13[a][4]). _____ Youth or senior citizen group with fundraising receipts of \$10,000 or less per year (MS 297A.70, subd. 13[b][1]). _____ A nonprofit organization that meets all the criteria set forth in MS 297A.70, subd. 14.

Sign here	<i>I declare that the information on this certificate is true and correct to the best of my knowledge and belief and that I am authorized to sign this form.</i>	
	Signature of seller	Print name here
	Date	Daytime phone ()

PENALTY — Operators who do not have Form ST19 or a similar written document from sellers can be fined a penalty of \$100 for each seller that is not in compliance for each day of the selling event.